

ASPIRA, INC. OF NEW JERSEY

BOARD DIRECTOR'S MEETING

JUNE 12, 1988

PRESENT:

Samuel Ostrow  
Margaretta Schwaner  
Elin Nafar-Hornack  
Ruth Lago Alvarez  
Carlos Hernandez

Rafael Valencia  
Maria Santiago-Hernandez  
Marlene Vega, Jr.  
Diana Madroaño  
*Rod Miller*

1. NOTICE OF MEETING

Board unanimously agreed that sufficient notice of meeting was provided.

2. APPROVAL OF MINUTE NOTES

Carlos Hernandez agreed to approve minutes of March meeting. Motion was seconded by Elin Nafar-Hornack. Unanimous approval was given.

3. FINANCE COMMITTEE REPORT

Carlos Hernandez, Vice Chair, Finance Committee. Mr. Hernandez reported that the Finance Committee had met to review proposals submitted by various CPA firms for contracting to do the *Agency Audit* for the 1985-86 year. After in depth discussion the Finance Committee decided that the most desirable proposal was that of Mitchell/Times & Co. The reasons for this were that the proposal was the most thorough, the audit cost was mid range of other proposals, the firm had extensive experience in conducting gov't compliance audit and finally it was felt that wherever possible we should support a minority owned firm.

After all questions were answered Carlos Hernandez made the motion for the Board to enter into contract with Mitchell/Times & Co. for the 1985-86. The motion was seconded by Elin Nafar-Hornack. The motion passed unanimously.

The second item presented by the Finance Committee was a schedule of contributions fundraised for General Operating through May 30, 1988. The goal to meet expenses for 1985-86 was \$178,812.00 the amount raised to date was \$127,712.00.

MINUTES-BOARD OF DIRECTOR'S(Cast.)

The Executive Director indicated that after a review is made of how much General Operating money had to be invested into short falls in program there would be a better picture of the actual disposal income after expenses.

The final item presented by Finance Committee related to consideration of financial commitment by Board as a condition for membership. This issue originally surfaced around a proposed Capital Fundraising campaign.

There was discussion of whether this should be clearly placed in the Bylaws or incorporated a Mission or philosophy statement that could be shared with all new Board members.

After great deliberation on the subject, Elia Pullen made the motion that all Board members present and future make a financial contribution to ASPRA as a requirement to membership and that a waiver be established for financially disadvantaged members to avoid exclusion of certain individuals due to this policy. Paul Renter received the motion. The vote went as follows: 4 yes 3 no 2 abstentions. The motion passed.

Mrs. Mercado made the motion that language regarding financial commitment of the Board should be incorporated in the By Laws and that the Board should ask Margarita Schervaris to develop the language by the next Board meeting. The motion was seconded by Mariela Vega. The motion was unanimously approved.

4. PROGRAM COMMITTEE - See Executive Director's report May 20th meeting.

In addition to deliberation of Executive Director summary of the previous month the Executive Director stated that the status of Talent Search is in limbo with all possible resources still non-committal. Mrs. Mercado stated that Fresno County College has its own Foundation and that she will pursue a meeting to discuss ASPRA Talent Search and its continuation in Fresno County.

The Executive Director also asked for Board approval for a resolution for an agreement between ASPRA and the Division of Vocational Education to implement a Counseling and Training placement program for case workers.

During the discussions that followed the Executive Director assured Board that a thorough analysis would be made as to the feasibility of such a program as an asset as opposed to a liability to the Agency's overall program and budget as implement. The resolution was needed because decisions would need to be made over the summer months during which there would not be an official Board meeting.

Raul Martel moved that the resolution be accepted with the stipulation careful assessment as presented by the Executive Director be weighed for final decision as it relates to purchase of services. The motion was seconded by Diana Maldonado. The vote was unanimous.

The next Program item was to set a date for the Annual Dinner and a Chair.

The date was settled for October 15, 1986 but no one volunteered to Chair. However Mr. Melles, Mr. Carvajal and Dr. Rivera agreed to work on committee and several agreed to serve on that committee.

The Executive Director reported that Newark Cable Public Access was interested in co-sponsoring the activity; that Miller Brewing Company was being solicited to underwrite cost of entertainment and various other are being investigated. The Executive Director stated that it is critical that a meeting of the Committee be held as soon as possible to have an assignment to ensure a successful event.

3. EXECUTIVE DIRECTOR'S REPORT - See report dated May 28th, 1986

4. CAPITAL CAMPAIGN

The Board as a whole agreed that there is a statement as to how to proceed with a capital campaign after the Board Retreat.

The Board charged the Executive Director with ascertaining how much money can be applied to hire a consultant to do the fundraising.

The Board also needs to come up with names of candidates for a Committee and begin to work with a Real Estate agent to identify a building.

5. BOARD ELECTIONS

Four Board members had expiration terms of 6/86. These were Ruth Alvarez, Maria Noriega, Raul Martel, and Martina Vega. All but Vega expressed an interest to stay on. These individuals will be disappointed for a term to be determined by the Chair.

Three new candidates were considered and the votes for them went as follows:

Margarita Rosario Rivera	-	unanimously approved
Isabella Torres	-	" " "
David Rivera	-	5 in favor, 1 oppose 1 abstention

Students:

Rosalia Rosalia	-	unanimously approved
Jesus Lopez	-	" " "

Chair will send letters to confirm membership.

The election of officers went as follows (note for the record that only one nomination was made for each office):

CHAIR

Rafael Valenzuela(nominated by Carlos Hernandez)

VICE CHAIR FOR PROGRAM

María Santiago-Hernández(nominated by Raúl Matos)

VICE CHAIR FOR FINANCE

Carlos Hernandez(nominated by Mariano Vega)

SECRETARY

Ruth Lago Alvarez(nominated by Mariana Vega)

TREASURER

Ramón Cisterna(nominated by María Santiago Hernández)

This slate was unanimously approved by the members still present which constituted a quorum.

ANNUAL BOARD ORIENTATION MEETING

It was decided that the Board Orientation meeting would take place on Saturday, August 13, 1988 from 9:00 - 1:00 P.M. at the Labor Education Center at Rutgers. The Chair would make the necessary arrangements.

Carlos Hernandez moved to adjourn the meeting. The motion was seconded by Raúl Matos.

All present, which still constituted a quorum, voted to adjourn.

Submitted by:

*Maria Placeres*  
María Placeres-De Toro  
Executive Director

Approved by:

*Mariano Vega Jr.*  
Mariano Vega, Jr.

7/5/61

D.C. - moved to include studies policy  
of D. Page

E.P.A. - attended - present unanimously